



Cleaner – Orpington (12 hours per week over 4 days) Salary £4,680 p/a

We are currently looking for someone to provide an effective and professional cleaning service at Cabrini House our residential home for adults with learning disabilities in Orpington.

Cabrini House is part of Diagrama Foundation UK, a charity dedicated to supporting vulnerable children and adults through a variety of services. Cabrini House in Orpington provides a safe and caring environment for the adults we care for. We work with challenging and vulnerable people from a variety of backgrounds and ethnicity.

You will have good communication skills and be able to work effectively on your own and as part of a team. Ideally you will have previous experience of cleaning in a similar environment with vulnerable adults. Due to the nature of the role, we will apply for an enhanced DBS certificate on behalf of the successful applicant.

Key accountabilities:

- Clean offices, bedrooms, bathrooms, kitchens and other communal areas to ensure that health and hygiene standards are maintained
- Where appropriate, ensure all glasses, crockery and cutlery are placed into dishwashers
- Sweep/mop/vacuum floors and dust/clean all surfaces free from paperwork on a regular basis
- Empty waste bins and clean as necessary to ensure rubbish is controlled and removed from the environment
- Inspect areas for damage and or repair and inform management where appropriate to ensure remedial action is planned and carried out
- Develop and maintain appropriate records to ensure compliance with company and legal policies and procedures.

Benefits:

- Salary: £4,680 p/a
- Other benefits in line with a progressive organisation including pension scheme, company sick pay scheme, health insurance and 5 weeks' annual leave plus bank holidays (pro rata)

If you are interested in this position please complete the application pack and return to hr@diagrama.org by Friday 27 October 2017.